

Appendix

Organisation/ Body	Event/Date - Number of Delegates/Guests	Request	Comments	Charge to be applied	Recommendation
Let's talk Crohn's and Colitis Northern Ireland	Night of Appreciation Awards Ceremony 20th May, 2017  Approximately 150 attending	The use of the City Hall	This event will recognise the contribution made by both professionals and volunteers over the past year, highlighting past successes and acknowledging the difference made to peoples' lives by both groups of individuals.  <i>This is an event organised by recognised local community or voluntary sector groups for non- profit and non-political purposes</i>	No charge to be applied. This is an event organised by recognised local community or voluntary sector group for non-profit and non-political purposes	Approve
Belfast Health and Social Care Trust (on behalf of the Parents' Group)	'A Time to Remember' - Service of Remembrance for Royal Belfast Hospital for Sick Children  15th October, 2017  Approximately 350 attending	The use of the City Hall	This event, which is generally hosted by the Lord Mayor, will provide an opportunity for bereaved parents and relatives of children to come together and remember their loved ones and to share their experiences with other parents.  300 parents and children along with staff from the Royal Belfast Hospital for Sick Children participate and every year the Lord Mayor is invited to attend to light the Candle of Remembrance.  <i>This is an event organised by recognised local community or voluntary sector groups for non- profit and non-political purposes</i>	Although the application form was submitted by an officer in the Belfast health and Social Care Trust, it was made on behalf of the Parents' Group at the Royal Belfast Hospital for Sick Children. As such, the Committee might wish to decide that no charge should be applied and might also wish to offer civic hospitality to those attending in the form of tea, coffee and biscuits, not to exceed £2.00 per head.	Approve for use of City Hall. Committee to decide whether to impose a hire charge and whether to provide civic hospitality.
Greater Shankill Partnership	Greater Shankill Neighbourhood Area Awards Ceremony 25th May, 2017  Approximately 130 attending	The use of the City Hall	This will be the inaugural year of an awards evening for the Greater Shankill Neighbourhood Area.  It is intended that the awards will be cross community, intergenerational and multi-ethnic. Awards will be presented for the recognition of and encouragement of excellence; promotion of the area; and engendering of	No charge to be applied. This is an event organised by recognised local community or voluntary sector group for non-profit and non-political purposes	Approve

			community spirit. <i>This is an event organised by recognised local community or voluntary sector groups for non-profit and non-political purposes;</i>		
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